



**CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, MARCH 5, 2019 – 8:30 AM
SERRA HIGH SCHOOL, LIBRARY/MEDIA CENTER**

PRELIMINARY FUNCTIONS.....(ITEMS 1-3)

CALL TO ORDERScott Giusti, President
Meeting was called to order at 8:32 AM

SDCC MEMBERS PRESENT:Listed by sign-in order
D. Smola, D. Beezer, E. Williams, R. Nixon, K. Butcher, V. Stahley, J. Sachs, P. Conway, T. Meeks, D. Fai, D. Phillips, R. Jackson, R. Lardizabal, J. Palacios, E. Leszynski, T. McNair, M. Shin, A. Gonzalez, C. Clark, A. Van Heuven, K. Lowry, J. Blied, T. Wilson, R. Parra, J. Pisapia, M. Stephenson, M. Haupt, A. Villalobos, D. Asuncion, M. Lynn, S. Giusti, S. Seiders and S. Garibay
Schools not in attendance: Bishops, Francis Parker, Gompers Prep, LJ Country Day, Santa Fe Christian and Torrey Pines

1. CIF MessageCIFSDS Representative
Brief review of items from Coordinating Council.
 - a. 51st CSADA Conference in San Diego April 3-7, 2019
 - All sixteen San Diego Unified School District Athletic Directors are attending the 2019 CSADA conference.
 - b. Continuation Schools
 - Reviewed continuation school eligibility.
 - c. CIF Census
 - A reminder that the CIF Census is due April 1st.
 - d. Assembly Bill (AB) 2009 Action Plans
 - New CIF bylaw and also a state law, required for all school sites to have an Emergency Action Plan and AED Protocol.
 - Principals will also be informed of this requirement at the next Athletic Council Meeting.
 - e. Bylaw 2000.B- Varsity Football Age Requirement Medical Clearance
 - CIF Health and Safety Committee submitted a proposal to eliminate the requirement of a medical clearance for a 14-year-old student to participate in varsity football.
 - All other forms are still required.
2. President’s MessageScott Giusti, City Conference President
 - a. Congratulations to SDCC CIF Winter Sports Champions
 - Congratulations to all CIF champions.
 - b. CIFSDS has selected Robin Nixon as the 2018-2019 Athletic Director of the Year for the San Diego Section
 - Congratulations to R. Nixon for being selected as the Athletic Director of the year for the CIF San Diego Section.
 - c. Congratulations to Scripps Ranch HS CIF Newcomer of the Year Battle of the Fans
 - Congratulations to Scripps Ranch High School.
 - d. Football Enrollment Factor approved
 - Schools impacted by the approved Football Enrollment Factor were read.
 - e. CIF fees increase
 - Handout was provided and reviewed.
 - It is critical that schools know what sports will be offered at their school.
 - f. SDCC track & field divisions
 - CIF recommended a division change.
 - At the preseason meeting track coaches were on board with the division changes.
 - Concerns were shared.
 - The change could impact the amount of qualifiers.
 3. Approve City Conference Meeting Minutes from 1/8/19Scott Giusti, City Conference President
 - T. McNair moved to approve the meeting minutes from 1/8/19, seconded by R. Lardizabal, no discussion, the minutes were approved as given.

PRESIDENT AND DIRECTOR’S INFORMATION ITEMS (ITEMS 4-22)

4. SDUSD Athletics Office Daily Update

Athletics Administrative Assistant compiles daily list of outstanding items.

- Reviewed the pending items from school sites.
5. Resources
- A reminder of available resources to reference when needed.*
- a. [San Diego Unified School District \(SDUSD\) Athletics Website](#)
 - b. [San Diego City Conference \(SDCC\) Website](#)
 - c. [SDCC Blue Book](#)
 - d. [CIF Website](#) & [Green Book](#)
 - e. [SDCC & SDUSD 2018-19 Interscholastic Athletic Calendar](#)
 - f. [SDUSD Concussion Protocol](#)
 - g. [SDUSD Finalized 2018-19 Grading Periods for Athletic Eligibility Dates](#)
 - h. [SDUSD Finalized 2019-20 Grading Periods for Athletic Eligibility Dates](#)
6. SDUSD Coaching Education
- A reminder of the scheduled dates.*
- a. Wed 5/8, Thurs 5/16, Tues 6/4 at Madison HS, Rm 1002, 4pm
 - b. If there is a need in addition to these dates, contact R. Lardizabal.
- The Coaching Education training dates were reviewed and it was determined that an additional date was needed prior to May.
 - March 11th was added to the calendar.
7. SDCC Athletic Meeting Attendance
- Status update on all parties attending the appropriate meetings.*
- a. 2018-19 SDCC Pre and Postseason Coaches Meeting attendance
 - b. 2018-19 SDCC Meeting attendance
 - c. 2018-19 Athletic Council Meeting attendance
- All meeting attendance was reviewed.
 - Contact S. Giusti if you have any questions or discrepancies.
8. SDUSD Middle School Intramurals
- Past and upcoming events, making sure you are aware.*
- a. Cross Country occurred 11/28 at Morley Field- 16 schools/150 students participated
 - b. Next Soccer w/FC Barcelona 4/6 at UCHS
 - c. Then Track 5/4 at LJHS
- Shared the intramural dates.
9. SDUSD & Special Olympics Unified Games
- FC Barcelona is offering to attend and support, let me or Stacey know if you have soccer at your event and you're interested.*
- a. Clairemont Wed 2/6, Point Loma Wed 2/6, San Diego Thurs 2/12, Lincoln Wed 3/15, Patrick Henry Fri 3/15, Mira Mesa Fri 3/22
- Great job to all schools who offered Special Olympics events.
 - If you are interested in having FC Barcelona join any Special Olympics events, contact S. Seiders.
10. SDCC Spring Sports Team Offerings for 2018-19 Grid
- Providing the grid that includes what spring coaches shared is being offered for 2018-19.*
- a. FYI process for cancelling a team prior to or mid-season- Blue Book section 2.14.6
- The SDCC Spring Sports Team Offerings online form and link was shared.
 - This information was entered by spring season coaches thus Athletic Directors and Vice Principals were asked to verify the sports offered and email S. Giusti if there are any discrepancies.
11. SDUSD FPM Audit Review Impacts
- Information and updates.*
- Athletic websites were all updated to include the district's District Nondiscrimination Statement and Title IX Policy link at the bottom of the screen for every athletic page.
 - A SB1349 link has been created under the MORE tab on each athletic website and it includes the last three years of data as required.

- SB1349 will have a new component added based on new information.
- All findings will have an impact districtwide.
- A. Van Heuven, V. Stahley, P. Conway and J. Palacios were thanked for being present and gathering information on short notice.

12. SDUSD BOE Resolution Regarding Late Start (Healthy Start) Times and Its Impacts on SDCC
Information and updates.

- LHS is shifting to a late start so preparations will need to be made to support athletics.
- SCPA is shifting to a late start and this could impact SCPA student athlete participation at Morse.
- A committee is scheduled to meet March-April.

13. SDUSD Athletic Physicals

Reminders and possible upcoming options for sites.

- a. Do not use the 2018-19 athletic physical packet for 2019-20 physicals
- The 2018-19 athletic physical packet will be removed from the Athletic website by April 1st.
- Forward any physicals that are not district approved to S. Giusti, they will be forwarded to Dr. Taras for review and approval.
 - b. 2019-20 packets will be released via athleticclearance.com on Sat 6/1
- 2019-20 athletic physical packet will be available on June 1st.
 - c. Free physical event at SDHS on Sat 6/1, flyer will be emailed as soon as it is made available by UCSD
- The free physical event flyer will be forwarded to all athletic directors when it becomes available.
- Share the event with your students.
 - d. Request to post 2019-20 physical information - email sent to ADs on Fri 1/25
- The free physical event information is now available on the district athletics website.
 - e. Email was sent to ADs on Tues 2/26 asking for feedback on the process
- Reminder that today, March 5th, is the last day for athletic directors to email feedback to S. Giusti on the process.

14. SDUSD 2019-20 Continued Multi-Campus Status

Information and updates.

- The 2019-20 policy is available on the district athletics website with all the participating schools.
- Charter schools are no longer participating.
- Schools not listed cannot participate.
- Contact information for each school is now available on the district athletics website next to their school name.

15. SDUSD Next Level Athletes

Most up to date information and ensuring collection of accurate information from the school sites.

- a. Name of next level athletes
- b. Pictures from Petco Park College Announcement and Signing Day Event
- Next Level Athletes information is posted on the district athletics website.
- Review the information and notify S. Giusti of changes and or student names missing from your school.
- Email S. Giusti pictures you may have from the Petco signing day event.

16. SDUSD Facility Maintenance

Update on facility maintenance.

- a. Field Turf
- b. Track
- Concerns regarding the track and field turf maintenance were shared.

17. HSSA Scholarship

Information and updates from R. Lardizabal.

- HSSA is seeking senior scholar athletes of the year.
- Breakfast is scheduled on Monday, May 20th at 8 am at the Scottish Rite Center.
- R. Lardizabal will email the scholarship information, he will need to have the student names emailed to him by April 15th to review and select the top four students to be submitted to HSSA by April 22nd.
- Ensure that all pictures submitted look professional, can use senior photos or sport photos.

18. SDCC Calendar and Schedules

Discussion of scheduling, calendars, and concerns for athletic seasons.

- a. Complexity and plan accordingly for winter league schedules next year- league starts before winter break
- Reviewed the issues from this year.
 - b. CIF Draft of Master Calendar for 2019-20
- A draft copy of the CIF Master Calendar is now available, link was provided.
- Review the calendar and if you see any issues, let S. Giusti know.
- CIF will be approving the master calendar on the March 20th CIF meeting.
 - c. Football Start Date July 30th
- The proposed schedules for football still shows Aug 1st however it will be changed to July 30th.
- July 30th will be the start of football for the next three years.
 - d. Padres Opportunity
- Handout was provided and information about the opportunity was shared.
- Reach out the contact person on the flyer if there is interest or any questions.

19. High Tech High-SD

SDCC acceptance of HTH-SD as a full member beginning 2019-20.

- a. HTH-SD membership application information
- Handout with information was provided and shared.
- Membership was approved with conditions.

20. 2018-19 Winter Season Issues and Concerns

Review and discuss the winter postseason items that were submitted by the coaches.

- a. Boys soccer and basketball incidents and ramifications
- Winter season sports issues were shared and discussed.

21. SDUSD HR Process for Getting Your Coaches Hired

2018-19 staffing process.

- a. Spring: Be sure you referenced the grid from HR and that coaches are cleared
- b. Ensure you have a site system for creating PARS for summer coach hiring
- Google Sheet still shows no's; these coaches should not be coaching.
- Contact Human Resource if you have questions.
- Be prepared for summer plans for processing PARs to hire coaches for the fall season.

22. 2018-19 Blue Book Issues and Concerns

Things that we need to start considering potentially creating committees to ensure we are ready for Blue Book proposals and review in May.

- a. City Conference votes to recommend on May 28th
- b. Athletic Council votes to approve on June 6th
- c. Football: cross league, yearly re-league, forfeits- CIF and league ramifications, game cancellation, drop dead date
- d. PL/MBay girls water polo league champion issue
- e. Soccer behavior issues
- f. Timeline concerns for approval of leagues and schedules
- g. Discipline from SDCC
- h. Home Campus committee
- These are all items that need discussion and Blue Book consideration.
- Recommendation to form committees to review the items listed and bring the information to San Diego City Conference.
- All agreed to form committees.
- S. Giusti will email topics for feedback.

CONFERENCE COMMITTEE REPORTS (ITEMS 23-24)

23. Committees as Directed by Athletic Council- nothing to report at this time

- Currently N/A.
- Committees will be added to the next San Diego City Conference meeting agenda.

24. Other Committee Reports

Reports from committees that SDCC members are serving on.

- a. HSSOC Officials Associations Committee Report (M. Stephenson, S. Giusti)
- Information from the March 4th meeting was shared.
 - b. School sites need to be prepared based on the information from P. Conway
- Sites will not be getting additional money, the increase in fees will be covered by site funds.

ACTION ITEMS (ITEMS 24-25)

25. 2019-20 Fall Leagues

- a. Approved by Athletic Council in February pending SDCC recommendation for approval
- Fall Leagues were not been reviewed by San Diego City Conference before being approved by Athletic Council due to the current meeting timeline.
- Motion to approve 2019-20 Fall Leagues. 1st by K. Butcher, 2nd by R. Lardizabal. Discussion.

Vote: Ayes-21 Nos-0 Abstain-0 Absent-0 Motion approved

26. 2019-20 Fall Schedules (emailed to ADs and league reps on Thurs 2/14)

- a. Football start date is incorrect, should be July 30th
- b. Approval pending SDCC approval of leagues
- Motion to approve 2018-19 Fall Schedules. 1st by R. Lardizabal, 2nd by T. McNair. Discussion.

Vote: Ayes-20 Nos-1 Abstain-0 Absent-0 Motion approved

- Football not approved by P. Conway

ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT

- 27. Tuesday, May 7, 2019 Serra HS, Library/Media Center at 8:30am
- 28. Roundtable
- 29. Meeting adjourned at 10:22 am