



**CITY CONFERENCE MINUTES  
ATHLETIC DIRECTORS & ADMIN DESIGNEES  
TUESDAY, MAY 1, 2018 – 8:30 AM  
SERRA HIGH SCHOOL, ROOM 400**

**PRELIMINARY FUNCTIONS..... (ITEM 1-3)**

CALL TO ORDER ..... Scott Giusti, President  
Meeting was called to order at 8:33 AM

SDCC MEMBERS PRESENT: ..... Listed by sign-in order  
A. Koczon, D. Smola, D. Beezer, M. Diaz, R. Nixon, K. Butcher, V. Stahley, J. Sachs, P. Conway, D. Fai, R. Jackson, R. Lardizabal, M. Landau, J. Palacios, T. McNair, M. Shin, A. Gonzalez, C. Clark, A. Van Heuven, K. Lowry, J. Alvarado, T. Wilson, J. Pisapia, J. Arguilez, M. Stephens, D. Asuncion, M. Paredes, S. Giusti, S. Seiders and S. Garibay  
Schools not in attendance: Francis Parker, Gompers Prep, LJ Country Day, Scripps Ranch, Torrey Pines

Guest Speaker- Brian Fogarty National Football Foundation

- Brian Fogarty from the National Football Foundation shared their mission and how National Football Foundation supports student athletes.
1. CIF Message ..... CIF Representative
    - a. Brief review of items 9-17 from the April 25<sup>th</sup> CIF Coordinating Council
    - Handouts were provided.
    - Reviewed each item.
      - b. CIF Sit Out Period
    - CIF Sit out period information is on the CIF website.
    - All sports have different sit out periods.
      - c. CIF Census- submitted electronically and make sure they send you a copy for your records
    - 16 schools turned in their CIF Census in San Diego.
    - Get your census results, you will need it for SB1349.
      - d. SB 1349 posting of 2017-18 data
    - SB1349 legislation requires that the form be filled out and posted on your athletic website.
    - Use the CIF Census to complete the form.
    - An email will be sent with information and steps.
  2. President’s Message ..... Scott Giusti, SDUSD City Conference President
    - Badminton coaches want to use City Conference funds to get a bus to go to regionals.
    - SDUSD has a restriction for charter buses.
  3. Approve City Conference Meeting Minutes from 3/6/18 ..... Scott Giusti, SDUSD City Conference President
    - Minutes approved, 1<sup>st</sup> by R. Lardizabal, 2<sup>nd</sup> by D. Smola, no discussion all in favor.

**PRESIDENT AND DIRECTOR’S INFORMATION ITEMS ..... (ITEMS 4-12)**

4. Athletic Meeting Attendance for 2017-18  
*Status update on all parties attending the appropriate meetings*
  - a. San Diego City Conference Meetings
  - Reviewed attendance at SDCC.
  - A reminder that attendance at SDCC meetings is not included in SDCC fees and fines.
    - b. Fall and Winter Pre/Post and Spring Preseason Coaches Meetings
  - Shared concerns about schools with high absenteeism.
  - Concerns were shared with principals at the last Athletic Council meeting.
    - c. Only Spring Postseason remains: Monday, May, 21<sup>st</sup>, 6:00 PM at OLP
  - It’s critical for schools to make sure they have perfect attendance.

- d. Reminder of [Blue Book, Appendix E](#) possible fees and fines for coaches meetings
  - Reviewed the appendix.
    - e. Fines for 2017-18 will be included on the bill with the 2018-19 membership fees
  - Sites will be invoiced for fines in 2018-2019 membership invoices.
5. Cheerleading
- Status update on the following items*
- a. All SDCC ADs find out what level your site is going to be and email City Conference President this information
- For SDCC and CIF purposes, all schools in SDCC need to let S. Giusti know what level your site is going to be.
    - b. Tryouts and physicals
  - SDUSD if your site is sideline cheer, you can have tryouts now.
  - SDUSD if your site is CIF competition cheer, you will have to wait for school to be in session for tryouts.
    - c. Specialized training for coaches
  - SDUSD if your site is sideline cheer, two cheer coaches must be trained if your site has more than one coach. The Athletics department will pay for the training.
  - For SDUSD if your site is CIF competition cheer, all cheer coaches must be trained.
  - SDUSD funding for cheer advisor stipend will remain in the non-athletic extend day unit grid for 2018-19.
6. Blue Book 2018-19
- Any recommended changes to Blue Book for 2018-19 should be submitted to City Conference President by Monday, May 21<sup>st</sup>*
- a. City Conference votes to recommend on May 29<sup>th</sup>
  - b. Athletic Council votes to approve on June 7<sup>th</sup>
- Changes to the Blue Book for 2018-19 will be voted on the May 29<sup>th</sup> SDCC meeting.
  - Adhere to the timeline, May 21<sup>st</sup> to submit any recommendations.
7. Budget
- Status update on the following items*
- a. SDUSD Home Campus subscriptions have been activated for 2018-19
- We are processing a contract with Home Campus for 2018-19.
  - If there are issues, notify S. Giusti immediately.
    - b. SDUSD ArbiterPay process for close out of 2017-18
  - Shared the close out process.
  - Money can roll over or you can request to have a check mailed back to you for a \$10.00 processing fee.
  - ArbiterPay close out information will go out to financial clerks in the end of the year memo.
    - c. Status of SDUSD reconditioning process for football helmets and shoulder pads via Riddell
  - Numbers from Riddell do not match up with the numbers we are getting from ADs.
  - The Athletics department will be paying for a coach to set up a meeting with SDUSD ADs or Football coaches to inventory football helmets and shoulder pads.
    - d. Status of SDUSD new purchase of football equipment- helmets and shoulder pads
  - New purchase of equipment will be processed through the Athletics department.
  - If you are buying things on your own, let S. Giusti know for budgeting purpose of next year's reconditioning costs.
  - Large numbers of "age outs" of helmets coming in for next two years. Check your site numbers to see how the age outs are going to impact your budgets.
8. Athletic Physicals
- Reminders and possible upcoming options for sites*
- a. SDUSD 2018-19 physicals are loaded and live on [athleticclearance.com](http://athleticclearance.com) Monday, June 4<sup>th</sup>
- Athletic Physical packet will be available online on June 4<sup>th</sup>.
  - 2017-18 Athletic Physical Packet will be available until spring break.
    - b. SDUSD free physical event in partnership with UCSD on Saturday, June 9<sup>th</sup> from 8:00-11:00am at Hoover High School
  - A flyer was sent to high schools and middle schools.
  - All teams (including cheer) and incoming 9<sup>th</sup> graders are welcome to attend.

- c. SDUSD schools interested in getting a bus paid for by the Athletics office
  - Busing will be provided if you can fill the bus.
  - ADs can contact S. Giusti if interested.
  - d. SDUSD Agreements with UCSD and La Maestra Community Health Centers
  - UCSD has a free athletic physical event, if you are interested on getting something started with La Maestra, I recommend you speak with K. Butcher since she utilizes their services.
9. Review CSADA Conference that was in San Francisco April 18-22, 2018  
*Information and discussion from the CSADA Conference*  
City Conference schools that attended: Cathedral, Crawford, Hoover, Kearny, Madison, Mira Mesa, MBay, Scripps Ranch
- Looking forward to D. Smola becoming the CSADA president next year.
  - 2019 conference will be held in San Diego.
10. Football  
*Information and updates*
- a. SDCC Nike Football Coaching Clinic feedback
  - Talk to your football coach about how it went so you're ready when we need to make a decision next year if you are in or not.
  - b. CIF 2018-19 start date for practice July 30<sup>th</sup> and games August 16<sup>th</sup>
  - Informational only, no discussion needed.
  - c. SDUSD 2018-19 Heads Up Football status
  - Risk Management and Legal wants the additional certification but Heads Up Football did not change the requirements.
  - Need input from football coaches who sit on SDCC on their thoughts about removing the mandate or if they are ok with annual certification.
  - Several ADs voiced they were ok taking the same course every year.
  - Some ADs did not like that it's the same.
  - Consensus to continue with the program.
  - d. Status of SDCC Proposal to Eliminate the Enrollment Factor for Football Power Rankings- R. Jackson, T. McNair
  - Handout provided.
  - SDCC football committee met with CIF and via that meeting have approved a new proposal that would reduce enrollment factor by 50%.
  - R. Jackson and T. McNair shared the highlights of the meeting and reviewed the handout.
  - Athletic Council authorized S. Giusti to remove and replace the SDCC enrollment factor proposal if our football committee came to a consensus about a new proposal.
  - I will be submitting the new proposal to CIF which if approved, would be in play for the 2019-20 season.
11. 2018-19 Basketball Schedules  
*Discussion and next steps in regards to the CIF Calendar and impacts on league schedules*
- For next year only the new CIF start dates combined with calendar and vacation dates causes issues for several sports.
  - Athletic Council will ultimately decide but R. Lardizabal and S. Giusti wanted to share the process for basketball so that you can act accordingly and share the information with your coaches and site admin:
    - We will send possible options to ADs and league reps that include scenarios where the league season starts before winter break and scenarios where it still starts after break but there are multiple weeks where a school would be playing 3 league games a week.
    - We will hold a meeting with CIF seeding and league reps to discuss the options and get feedback.
    - The feedback received will be sent to ADs and league reps.
    - Based on the feedback received, a proposed schedule will be sent and voted on the May 29<sup>th</sup> SDCC meeting.
    - Athletic Council has authorized SDCC to be the final call on schedules but based on the uniqueness of this situation, S. Giusti will be communicating with principals.
    - Finances could be impacted because a Friday night game would be lost.
12. Misc.
- a. SDUSD NFHS Cameras on Facilities Update
  - Mission Bay and Madison are moving forward.
  - Principals from Clairemont, Crawford, Henry, Morse, MMHS, and UC have responded and are next in line.
  - We need to know how the site are purchasing the cameras.

b. SDCC Membership Fee Increase for 2018-19 approved by Athletic Council

c. SDCC Football and Basketball Admission Increases for 2018-19 approved by Athletic Council:

Sport	Students w/ASB Cards	Adults	Students w/o ASB Cards	Children	Senior Citizens
Football	Hosting teams: Free for Fball	\$7 Fball	\$7 Fball	\$2 ages 5-12 Free under 5	\$2 over 65
Basketball	Hosting teams: Free for Bball	\$5 Bball	\$5 Bball	\$2 ages 5-12 Free under 5	\$2 over 65

**CONFERENCE COMMITTEE REPORTS ..... (ITEMS 13-14)**

13. Committees as Directed by Athletic Council

*Discussion of committee items*

a. SDUSD 9<sup>th</sup> Grade Probationary Results- meeting scheduled with the committee on Friday 5/4/2018

- Will meet with committee on May 4, 2018 at Patrick Henry High School
- Need to have something in place to support students all year.

14. Any Other Committee Reports

a. SDUSD Riddell reconditioning contract 12/30/2018

- Riddell contract is good for one more football season.
- S. Giusti will organize a committee to sit on the panel.

**ACTION ITEMS ..... (ITEMS 15-16)**

15. Vote on the 2018-19 Winter Leagues (email sent on Friday 4/13/2018 to CIF Seeding, League Reps, and ADs with the opportunity for feedback)

- 1<sup>st</sup> R. Nixon , 2<sup>nd</sup> by A. Koczon, Discussion.

Boys Basketball

**Vote: Ayes- 21    Nos- 1                    Abstain-                    Motion Approved**

Girls Basketball, Option 1 and 2, Discussion

**Option 1**

**Vote: Ayes-11    Nos-7                    Abstain-4                    Motion Approved**

**Option 2**

**Vote: Ayes- 7    Nos-11                    Abstain-4                    Motion Denied**

Girls water polo, Option 1 and 2, Discussion

**Option 1**

**Vote: Ayes- 9    Nos-13                    Abstain-                    Motion Approved**

**Option 2**

**Vote: Ayes-8    Nos-14                    Abstain-                    Motion Denied**

Wrestling, Option 1 and 2, Discussion

**Option 1**

**Vote: Ayes-9    Nos-13                    Abstain-                    Motion Approved**

**Option 2**

**Vote: Ayes-6    Nos-15                    Abstain-1                    Motion Denied**

Boys soccer, No Discussion

**Vote: Ayes-20    Nos-2                    Abstain-                    Motion Approved**

Girls soccer, No Discussion

**Vote: Ayes-20    Nos-2                    Abstain-                    Motion Approved**

16. San Diego City Conference President Election

- Motion to vote for SDCC President for 2018-19 school year.
- Nominations: S. Giusti
- 1<sup>st</sup> R. Lardizabal , 2<sup>nd</sup> by J. Pisapia, No Discussion.

**Vote: Ayes-22 Nos- Abstain- Motion Approved**

**PRESIDENTS INFORMATIONAL ITEMS .....(ITEMS 17-25)**

*These items are an FYI and will not be discussed unless San Diego City Conference has questions*

- 17. 2018-19 Fall Leagues and Schedules are Posted at [sdcityconference.com](http://sdcityconference.com)
- 18. Spring Admin Playoff Supervision: all sites should review their playoff schedules to ensure plans are in place
- 19. SDUSD: CIF Bylaw 600.2 Sports Operating Outside Their Season of Sport- coming this summer
- 20. SDUSD: Middle School Track Intramural Meet: Saturday 5/5 at La Jolla HS
- 21. SDUSD: Athletic Periods During the School Day for Certificated Coaches for Master Schedule is Approved for 2018-19
- 22. SDUSD: Finalized 2018-19 Grading Periods for Athletic Eligibility Dates
- 23. SDUSD: Hold signed CIF 2 year contracts at site until asked for athletics office (most commonly used for football)
- 24. SDUSD: VNN School Website Cutouts and New Support
- 25. SDUSD: Coaching Education: Tuesday, 5/8, 5/15, 6/12, at Madison HS, Rm 1002, 4pm
  - a. If there is a need in addition to the dates above, contact Ron Lardizabal

**ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT**

- 26. City Conference End of Year Luncheon Tuesday, May 29, 2018 Location TBD
- 27. Roundtable
- 28. Meeting adjourned at 11:08 am