



CITY CONFERENCE MINUTES
ATHLETIC DIRECTORS & ADMIN DESIGNEES
TUESDAY, NOVEMBER 7, 2017 – 8:30 AM
SERRA HIGH SCHOOL, ROOM 400

PRELIMINARY FUNCTIONS..... (ITEM 1-3)

CALL TO ORDER .....Scott Giusti, President
Meeting was called to order at 8:32 AM

SDCC MEMBERS PRESENT: ..... Listed by sign-in order
D. Smola, D. Beezer, V. Carrington, M. Diaz, P. Hornbrook, R. Nixon, K. Butcher, J. Ross, C. Ramirez, V. Stahley, J. Sachs, P. Conway,
G. Smith, D. Fai, S. Delgado, R. Jackson, R. Peters, R. Lardizabal, M. Landau, J. Palacios, T. McNair, M. Shin, A. Gonzalez, C. Clark, A.
Van Heuven, K. Lowry, J. Alvarado, T. Wilson, M. Lawson, J. Pisapia, J. Arguilez, M. Stephenson, B. Josten, M. Paredes, S. Giusti and
S. Garibay
Schools not in attendance: Bishops, Francis Parker, Gompers Prep, LJ Country Day, Santa Fe Christian, Torrey Pines

- 1. CIF Message.....Jerry Schniepp, SDCIF Commissioner
a. Winter Deadlines to Enter Schedules and Scores
• Sit out period changes next year, draft handout provided.
• Reminder to football coaches, next year calendar moves up and goes backward the following year.
• Max Prep ranking in football and basketball, baseball is undecided yet. Handout was provided, helped explain different situations coming up with how Max Prep works.
• Reminder, winter deadlines enforced, due January 5th. Fines will be applied and sitting out for first game.
• Contact John Labeta if you don't know how to enter scores.
• Basketball coaches need to check their schedules, make sure they have the right teams on the schedules, John won't be able to correct this year, they would have to go through Max Preps.
• Reviewed maximum number of football games.
• Scott recommended for R. Jackson to start a committee and meet with John and Jerry and share thoughts and asked who would like to form part of the committee. R. Lardizabal, M. Diaz, D. Fai, Dave, R. Jackson, T. McNair.
b. CIF Bylaw 2500- Maximum Football Games
• This will impact many schools.
2. President's Message.....Scott Giusti, SDUSD City Conference President
a. Introduction of New Lincoln Athletic Director
• Introduction of new Lincoln Athletic Director, David Fai
b. Start School Later San Diego
• San Diego Unified School District Board of Education direction that it be a cluster decision.
• Meeting scheduled with CIF and the SLSLSD Committee leader.
• We have a list of questions for the district.
3. Approve San Diego City Conference Meeting Minutes from 8/22/17 .....Scott Giusti, SDUSD City Conference President
• R. Lardizabal moved to approve the meeting minutes from 8/22/17, second by R. Jackson, no discussion, the minutes were approved as given.

PRESIDENT AND DIRECTOR'S INFORMATION ITEMS ..... (ITEMS 4-13)

- 4. Athletic Meeting Attendance for 2017-18
• Shared the link to show current status of each school after Fall Preseason.
• If there is a reason why you cannot attend a meeting, let us know, if it's a valid reason you will be excused.
• Your support is needed in making sure all parties attend the appropriate meetings as accountability is crucial.
a. Reminder of Blue Book, Appendix E possible fees and fines.
• Shared the link to show Blue Book Appendix E, after two absences you get fined, any more absences your school loses voting rights.
b. Reminder for Winter Preseason Meeting, Wednesday 11/8/17.
c. Reminder for Fall Postseason Meeting, Monday 11/13 /17.

5. 50<sup>th</sup> CSADA Conference in San Francisco April 18-22, 2018  
*SDUSD schools notify Director of Athletics by Thursday, November 30, 2017, if you are interested in attending.*
  - An email will follow with more information in order for you to plan and make the necessary decisions.
  
6. Coaching Education  
*If there is a need in addition to the dates below, contact R. Lardizabal.*
  - a. Tuesday, 11/7, 1/9, 1/23, 2/6, at Madison HS, Rm 1003, 4pm
  
7. Administrative Scheduling, Changes and Supervision of Athletic Contests  
*Responsibilities for admin supervision for winter sports per the 2017-18 Blue Book.*
  - A form must be submitted for approval when making changes per, Blue Book.
  - Changes will not be posted on the website; notification is the school site's responsibility.
  - Reviewed what is required for admin supervision for winter sports per the 2017-18 Blue Book.
  
8. Athletic Trainers  
*Update in regards to hours, services, accountability, concussion data, etc.*
  - Reviewed the process.
  - Everyone was clear on the process, no questions were asked.
  
9. Football
  - a. SDCC Nike Football Coaching Clinic interest
  - Open to all SDCC who will cover the bill up front and bill participating sites
  - Shared Nike Football Coaching Clinic flyer.
  - Asked for a raise of hands to show who is interested in going, the majority raised their hands.
    - b. CIF Bylaw 2500- Maximum Football Games already covered by John
    - c. CIF 2018-19 Start Date for practice July 30<sup>th</sup> and games August 16<sup>th</sup>
  - Be aware of the new start dates and make sure is admin is aware.
    - d. SDUSD 2018-19 Heads Up Football status
  - SDUSD does not have an agreement for 2018-19 but we are working on a recertification process.
    - e. SDUSD Reconditioning Process for helmets and shoulder pads via Riddell
  - Shared highlights of the process as explained via email on October 23<sup>rd</sup>.
  - District pays for the conditioning of shoulder pads and helmets.
  - Per the agreement, coaches cannot participate with another company without prior notice to the District Athletics Department.
  - Equipment cannot be given away; it's District property.
  - There should only need to be two pick-ups: once when season done, once after all-star games.
  - If there is going to be a trade in, let the District Athletics Department know.
  - If new helmets are purchased, the District Athletics Department needs to be notified as it impacts recertification.
    - f. SDUSD Process for Signing CIF 2 Year Contracts (most commonly used for football)
  - Principals have the authority to sign a two-year contract as long as they sign and send the contract to our office so that the District Athletics Department can work with SS&C to have the BOE ratify it.
  
10. Track Meet Discussion and Decision If This Needs to Be a January Action Item  
*Following up on the 2016-17 Track & Field postseason meeting and at the request of SDCC Athletic Directors, a discussion on double-duals and tri-meets.*
  - A. Van Heuven took the lead on this discussion since she was the AD overseeing track.
    - a. Postseason meeting note: "Blue Book needs specific rules on double-duals and tri-meets. Should not take place at league level. Double duals must be scheduled somewhere with 9 lanes."
    - b. Proposed language from Pt. Loma AD for the Blue Book: "First heat in laned races during dual meets is the scoring heat. First two heats in laned races during double-duals or tri-meets are the scoring heats."  
Does this everyone understand this language? J. Pisapia answered, it makes sense, you can't compare the two they are two different heats. John second it.
    - c. Additionally, some schools do not have 9 lanes (La Jolla, Coronado & Point Loma with 6 lanes) so they need to be offered additional leniency. Proposed language from Pt. Loma AD for the Blue Book: "Sites with less than 9 lanes available may have discretion on scoring heats if agreed upon by visiting teams."  
Do you want to keep the same language or adjust moving forward? Unable to reach a mutual agreement.

## 11. Cheerleading

### *Information and updates.*

- a. Status of SDUSD for 2017-18 CIF Cheerleading
- Copy of the cheerleading levels that was submitted to CIF was provided.
- All CIF rules for level 2 cheer apply.
- As of Nov 3<sup>rd</sup>, all Level 1 cheer teams will not be able to participate in competitions, they can only cheer at sporting events and focus on campus and community events that are centered on culture and school climate.
- Response to several questions were as follows, Level 2 cheerleading can cheer during basketball games and cheer with other groups. They are sideline cheer before school starts.
  - b. Recap of CIF meeting that took place at MMHS
- Reviewed CIF minutes and shared highlighted points. Minutes are posted on the CIF website.
  - c. Misc. updates
- January 20<sup>th</sup> CIF competition is in conflict with All-Star Cheer and Dance Competitions.

## 12. Budget

### *Status update on the following items:*

- a. Clarification that free admittance with ASB Cards only applies to home, league basketball games
- Review Blue Book rules regarding free admission for students with ASB Cards to football home games and league basketball games.
- Be cautious on staffing during games to reduce costs.
  - b. Impacted funds: SDEA agreement, ASB Cards and certain schools away all season
- Based on what we are seeing on gate receipts, it is expected that income will be down this year.
  - c. Possible SDCC membership fee increase in 2018-19
- Future meeting to discuss yearly membership dues increase to SDCC.
  - d. ArbiterPay- feedback
- All sites should have the 1099 feature turned off.
- Finance clerks will be walked through ArbiterPay next week.
  - e. Financial Clerk High School Gate Recaps (Football) Training on Tuesday, November 14<sup>th</sup>
- Financial Clerk Training agenda was provided and reviewed.
- Important for site financial staff to attend.
  - f. Ensuring ADs know their athletic budget, have created a proposed budget that matches, manages and monitors
- Things you need to know and do to be successful with your budgets.
  - Create the budget
  - Create a monitoring system with the Financial Clerk and admin
  - Follow-up on things that need clarity
  - Know critical dates of when money has to be spent
  - Use BSN for rewards dollars

## 13. Misc.

- a. Hall of Champions College Announcement & Signing Party at Petco Park on Wednesday, November 8, 2017, program starts at 8am
- If you are attending the event, take pictures to promote.
  - We would like the pictures to upload to the SDUSD and City Conference website.
  - Provide a list to the District Athletics Department with the students names, who is receiving scholarships and who is participating in athletics at the next level.
- b. Mission Bay Golf Course
- An important meeting regarding Mission Bay Golf Course is being held tonight.
- Mission Bay Golf Course is a practice facility for most of our conference's JV teams.
  - c. SDUSD content needed, utilization of your VNN websites
- Jeff Thomas from the Office of Secondary Schools is utilizing websites for articles to email home to students and parents, please get your coaches/students/parents to assist with posting.
  - d. SDUSD Unified Sports next steps (basketball)
- Morse vs. SDHS and Henry vs. Serra, VPs/Principals approved this.
- The plan is for games to be held in February, had hoped for November but need more time coordinating with APE/PE/SPED.
  - e. SDUSD Middle School Intramurals
- Confirmed Fall: Football on Saturday, December 2<sup>nd</sup>, Cross Country on Wednesday, November 29<sup>th</sup>
- Tentative Winter: Soccer and basketball

- Tentative Spring: Swimming and Track
- Working with either Fast Play Athletics or YMCA.
- A flyer will be sent at the end of this week.
  - f. SDUSD NFHS cameras on facilities
- Looking at approximate \$10,000 for two cameras.
- Cameras could be used to film: practice for all sports at all levels, all events on field and gym including frosh, JV, Varsity
- Will no longer need to pay camera people, instant film to CIF on any issue, option to broadcast live, cameras can follow the game with audio.
- Email the District Athletics Department for more information.

**CONFERENCE COMMITTEE REPORTS ..... (ITEMS 14-15)**

14. Committees as Directed by Athletic Council  
*Discuss, review and add members to vacant positions.*
- Handout provided and reviewed.
  - Probationary Period for incoming 9<sup>th</sup> graders, handout provided.
15. Any Other Committee Reports
- No other committee reports.

**ACTION ITEMS ..... (ITEM 16-17)**

16. Vote on the 2017-18 Spring Schedules  
*We will vote on the following schedules, all of which were sent to league reps and ADs with the opportunity for feedback.*
- Handout was provided. We will review each item below, discuss and approve. **No Discussion**, 1st by T. McNair and 2<sup>nd</sup> by R. Nixon.

a. Badminton (per email on Tuesday 10/31, you are voting on version 1 or 2)

- Version 1 is posted online as a draft, version 2 came with agenda.
- **Motion** to approve Version 1 or Version 2. **No Discussion**

**Version 1 Vote: Ayes-0 Nos-21 Abstain-0 Absent-5**  
**Version 2 Vote: Ayes-21 Nos-0 Abstain-0 Absent-6**  
**Motion for Version 2 for Badminton passed**

b. Baseball (per email on Monday 10/23, you are voting on version 2 or 3)

- Version 2 is posted online, version 3 came with agenda.
- **Motion** to approve Version 2 or Version 3. **No Discussion**

**Version 2 Vote: Ayes-5 Nos-16 Abstain-0 Absent-5**  
**Version 3 Vote: Ayes-Majority Nos- Abstain-0 Absent-5**  
**Motion for Version 3 for Baseball passed**

c. Boys Golf (TBD via course availability)

- **Motion** to approve Boys Golf schedule. **No Discussion**

**Vote: Ayes-21 Nos-0 Abstain-0 Absent-5 Motion approved**

d. Boys LAX

- **Motion** to approve Boys LAX schedule. **No Discussion**

**Vote: Ayes-21 Nos-0 Abstain-0 Absent-5 Motion approved**

e. Girls LAX

- **Motion** to approve Girls LAX schedule. **No Discussion**

**Vote: Ayes-21 Nos-0 Abstain-0 Absent-5 Motion approved**

f. Softball

- **Motion** to approve Softball schedule. **No Discussion**

**Vote: Ayes-21 Nos-0 Abstain-0 Absent-5 Motion approved**

g. Swim and Dive

- **Motion** to approve Swim and Dive schedule. **No Discussion**

**Vote: Ayes-21 Nos-0 Abstain-0 Absent-5 Motion approved**

h. Boys Tennis

- **Motion** to approve Boys Tennis schedule. **No Discussion**

**Vote: Ayes-21 Nos-0 Abstain-0 Absent-5 Motion approved**

i. Track and Field

- **Motion** to approve Track and Field schedule. **No Discussion**

**Vote: Ayes-21 Nos-0 Abstain-0 Absent-5 Motion approved**

j. Boys Volleyball

- **Motion** to approve Boys Volleyball Schedule. **No Discussion**

**Vote: Ayes-21 Nos-0 Abstain-0 Absent-5 Motion approved**

17. Philosophy of Conference

a. Does SDCC allow teams seasonal membership when they have a league or enough teams to create a league

- Handle on on a case by case basis or have a policy? **Discussion-** Do we have a policy that if you have your own league you should be out of our conference. SDCC votes every year on seasonal members so we can decide yearly. We would report to CIF, however CIF would have the ultimate decision. Vote has to be at the end of each season, per R. Lardizabal.
- **Motion** to approve on case by case basis or as soon as they have their own league. **No Discussion**

**Case by case basis Vote: Ayes-21 Nos-0 Abstain-0 Absent-5**

**As soon as they have their own league Vote: Ayes-0 Nos-21 Abstain-0 Absent-5**

**Won't move this forward to Athletic Council due to no changes in current practice**

b. Leaguering teams via straight Power Rankings or considering other factors

- Thoughts and input, how many teams and how are we going to league? **Discussion-** Competitive ranking, discussion on equity, use of Power Rankings, human element, minimum amount of teams per league.
- **Motion** to approve leagues via straight Power Rankings. **No Discussion**

**Straight teams divided Vote: Ayes-2 Nos-19 Abstain-0 Absent-5**

**Status quo on how SDCC forms leagues Vote: Ayes-19 No-2 Abstain-0 Absent-5**

**ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT**

18. Tuesday, January 9, 2018 Serra HS, Room 400 at 8:30am

19. Meeting adjourned at 11:25 AM