

SAN DIEGO CITY CONFERENCE

Minutes for August 25, 2016

TIME and DATE: 11:00 AM, Thursday, August 25, 2016

PLACE: Serra High School, Room 400

Conference Members: Athletic Directors, Administrative Designees, SDUSD PE, Health & Athletics Dept.

AGENDA ITEMS	ASSIGNMENTS/UNDERSTANDINGS
Meeting Called to Order: (Lardizabal)	Meeting was called to order at 11:04 AM.
Members Present (sign-in order)	Koczon, Smola, Beezer, Diaz, Shin, Butcher, Granfield, Ramirez, Sachs, Conway, Desjardins, Jackson, R. Lardizabal, Palacios, Landau, McNair, Gonzalez, Clark, Van Heuven, Lowry, Blied, Wilson, Pisapia, Stephenson, Josten, Parades, S. Giusti, J. Schniepp and J. Carvajal Excused: Coronado High
Approval of May 3, 2016 Minutes (Attachment) VOTE ITEM	Approval of the May 3, 2016, meeting minutes: <ul style="list-style-type: none"> • Moved to approve, Seconded, no discussion, Vote: all ayes; minutes approved as given
1. CIF Message (2018-19 football calendar handout) (Officials' Fees handout)	<ul style="list-style-type: none"> • Currently, no action items coming from this section. • CA State does not have regional soccer championships. San Diego does have one but northern CA does not. All will play in winter. State may have soccer championships in 2-3 years. • In 2018-19 CA State will be moving the entire calendar. CIF works backwards from State championship calendar. Sports would begin about 1 week earlier. Biggest issue is football. If started on 8/1 still leaves 11 weeks to play 10 games. Practice numbers are a concern with Aug. 10th scrimmage date. Alternative is to eliminate a week for 10 games in 10 weeks with no byes. Puts San Diego championship on Thanksgiving weekend. Trying to move to two weeks in advance. State playoffs would begin the week after that. Other alternative is to start before 8/1. CIF allows maximum of 28 practice opportunities. It is not yet a first-read item. Should have by January with vote coming next Spring. Share this information with administrators and football coaches as to what they see as to what option is best. Jerry will email a draft of what other regions have. • Fall official's fees – Winter and Spring agreements have not been signed yet. A non-profit organization, not CIF, sets the officials fees. Fees are also listed on the CIF website. Officials pay timeline is a problem. • Deadline to submit handout – share with coaches – submit by first date or \$100 fine and no playoffs if missed date. Max preps and CIF homes work back and forth. Enter on CIF Home and it downloads into Max Preps. Adhere to the dates. • ASGA Golf – Quesnell's golf spreadsheet needs to enter on both sites. Date still applies but must be entered on ASGA also. • Important! Complete your splash pages on CIF Home. Be sure information is accurate and also enter the finance clerks' information. • Cheer update – today is the State advisory meeting. Commissioner's meeting is in two weeks. CIF will provide the various options for CIF cheer as they get more information. CIF will hold numerous meetings once more information is available. • Last year there were 10 no-contact violations. Only 2 this summer. Good job getting information out. So far, 5 violations to be the practice-time limitation rule. Make sure to check out, know and follow Bylaw 506. • Alex, Dave and Jorge will be presenting at the 9/8 symposium. A Principals' panel will be conducted with Richard Nash presenting. • Novice teams in other districts (Sweetwater) have students from all grades that are playing. They can compete with our freshmen teams, 9th grade level program. Novice issues should be handled at the site level. For reference see Governance/Green Book, first page changes are listed. • New revised master schedule for CIF is updated and includes max points and sit out periods. • Sports medicine committee – health and safety committee meets prior to each season and produces a newsletter of their minutes that share hot topics best

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	practices, head injuries, heal issues, sudden cardiac arrest issues = helps give advice of what is the latest news. This will begin this year.
2. 2016-17 CIF Seeding and League Reps. (attachment #3)	<ul style="list-style-type: none"> S. Giusti will post Seeding and League Representative information electronically without phone numbers but leaving email address for ease of contact.
3. 2016-17 SD City Conf. Leagues (attachment #4)	<ul style="list-style-type: none"> All leagues approved through Spring, voted over the summer.
4. Scheduling	<ul style="list-style-type: none"> Schedules are all out. Some issues with basketball. Some schools want to keep double headers with boys & girls. Could be scheduled on a Friday night but couldn't schedule the JV games as double headers as there are too many conflicts. If wanting to move a game day to a Saturday or Thursday, talk to your administrator. These are in draft status and still need work. Problem with Hoover vs. Christian. Look at schedule for games that need adjusting and advise S. Giusti and R. Lardizabal. Reduce ticket seller/takers/supervision numbers down accordingly to amount of spectators.
5. Paperless Website System	<ul style="list-style-type: none"> Some parents are getting junk emails after signing up. Give Giusti, in bullet point format, what issues are and what is needed. Giusti will give to Wes. There is a box to click regarding having recruiting services contacting them. Remind parents not to click that box. We have ability to remove that box permanently. Let Giusti know. CIF feels it is dangerous to have so we will get rid of it. (All were not opposed to removing.)
6. Athletic Websites	<ul style="list-style-type: none"> Physical form on Athletic Clearance has been updated. Go back and make sure physicals are in compliance. There is a section for posting pictures. SB1349 needs to be posted on the website.
7. BSN Agreement (attachment #5)	<ul style="list-style-type: none"> If you are exclusive with BSN you could receive 40% off, etc. They will give a 10% rebate at end of school year with 75 decorated polo shirts at the end of the first year. This is optional. If we get enough schools into BSN we can negotiate for a better deal. BSN provides an option for athletic directors (AD) to approve or deny the orders of coaches. BSN currently offers the best deal. ASB advisors and principals will be made aware of this contract with BSN. Will ask for construction to go with BSN to supply schools when doing new or upgrading updated construction. Free shipping is part of contract. Anything you purchase from them now goes toward your rebates after the contract is signed by the Board. We are sending them a list of all AD names and contact numbers. They will reply with who the BSN reps are and Giusti will advise ADs.
8. Athletic Trainers	<ul style="list-style-type: none"> Hoping to get an expansion of hours for ATs. Coming soon. All sites have an AT. No questions regarding ordering the supplies. UCSD will bill us as part of the contract. When an injury occurs – injury information goes to AT/AD then goes to school nurse. Procedure is currently being written up. Who has overriding – conflict between doctor and trainer? Err on the side of caution. You should not be sending your AT to other district high school away games. If you do it will be a site funded expense.
9. Concussion Protocol for 2016-17	<ul style="list-style-type: none"> Ensure all coaches understand the concussion protocol updated a week ago.
10. Walk-On Coaches	<ul style="list-style-type: none"> Coaches can pay for the \$50 “Fundamentals of Coaching” on-line class fee themselves but they still need to attend a District coaching education class. Fingerprinting charge could be going up to \$40 on November 1. Concussion course and sudden cardiac course must be retaken every two (2) years.
11. Budget Planning (attachment #6)	<ul style="list-style-type: none"> Make sure you are keeping and following a budget. Keep record of how you are spending your athletic monies.

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	<ul style="list-style-type: none"> Lacrosse funding has not been placed into your budgets yet. Officials and units are not placed yet. Additional units have been placed into your budgets. A finance meeting about this will be in two weeks. Working on having finance clerks work with you to provide support for this budget tracking. New timecard for athletics extended day with assignment acceptance signatures. The 80/20 split monies go into a new resource this year. Last year it went into an ASB account. You will be able to transfer last year's money into the new resource. Coming this October. Referee pay – The Chief Financial Officer has a meeting set up for the referee paying system. Money could be put into an account by the school and referee would log in and apply for pay. A transaction fee would be charged. No county or private schools currently do this way. We may pilot. CIF is investigating process.
12. Multi-Campus Agreement (attachment #7)	<ul style="list-style-type: none"> It is posted on the Athletics website.
13. School Police (attachment #8)	<ul style="list-style-type: none"> Ensure administrators receive the attachment. This was updated by school police last year. Review so you can give to officers if they have questions.
14. Fall Sports Team Offerings (attachment #9)	<ul style="list-style-type: none"> An FYI so you can plan accordingly.
15. CSADA Conference	<ul style="list-style-type: none"> Waiting until budget is distributed then will be able to see if monies are available for CSADA subs and conference registration. Conference being held in Reno, NV this year on April 20, 2017.
16. Coaching Education	<ul style="list-style-type: none"> Upcoming Winter season classes are October 12, 26 & November 9.
17. Miscellaneous	<ul style="list-style-type: none"> Attachment #10, getting a finalized confirmation of all grading periods from IT Dept. Attachment #12, trying to solidify what are the AD duties. Committee will meet to discuss prep periods and minimum pay for those duties. Year 2 will bring standardized minimum standards.
18. Blue Book	<ul style="list-style-type: none"> Revisions are moving forward following the hierarchy process.
19. City Conference Tournaments (attachment #14)	<ul style="list-style-type: none"> Sports that offer championship tournaments will now have entry fees to support and cover expenses including awards. Motion to approve proposed fees on attachment #14 for City Conference Tournament Fees, Seconded, No Discussion, All Ayes, Motion approved
20. City Conference President	<ul style="list-style-type: none"> A new 2016-17 City Conference President needs to be elected. Current President Ron Lardizabal stepping down as due to promotion as a Vice Principal at Mira Mesa High. Ron Lardizabal nominated Scott Giusti. Ron spoke with CIF and CIF recommended Scott Giusti. Other conference members also nominated Giusti. Motioned to approve Scott Giusti as 2016-17 City Conference President, Seconded, no discussion, All Ayes, Motion approved and carried. Scott Giusti as City Conference President will move to Athletic Council.
20. Announcements	<ul style="list-style-type: none"> La Jolla field still under construction – Giusti will inquire about completion status. Next City Conference meeting may be in different location/room.
ADJOURNMENT: Meeting adjourned at 1:30 PM. Next meeting: November 1, 2016, 8:30 AM, at Serra High, Rm. 400	