



**CITY CONFERENCE AGENDA  
ATHLETIC DIRECTORS & ADMIN DESIGNEES  
TUESDAY, AUGUST 22, 2017 – 8:00 AM  
CLAIREMONT HIGH SCHOOL, ACADEMY OF BUSINESS BUILDING**

**PRELIMINARY FUNCTIONS..... (ITEM 1-3)**

1. CIF Message .....Jerry Schniepp, SDCIF Commissioner
2. President’s Message .....Scott Giusti, SDUSD City Conference President
3. Approve City Conference Meeting Minutes from 6/6/17 ([click here](#)).....Scott Giusti, SDUSD City Conference President

**PRESIDENT AND DIRECTOR’S INFORMATION ITEMS ..... (ITEMS 4-17)**

4. 2017-18 Athletic Director Sport Assignments ([click here](#))  
*Confirming assignments and that everyone is clear on their sport and the responsibilities of the assignment.*
5. 2017-18 SDCC Website ([click here](#))  
*Please review and use as a reference for items such as:*
  - a. Agendas, Blue Book, CIF Seeding and Leagues Reps, leagues, minutes, schedules, etc.
6. Cheerleading  
*Information and updates.*
  - a. Status of SDUSD for 2017-18 and future status
  - b. Recap of mandatory meeting for SDUSD Cheerleading (coach or rep) on August 11<sup>th</sup>
7. Calendar and Schedules  
*Discussion of scheduling, calendars, and concerns for athletic seasons.*
  - a. 2017-18 SDUSD and City Conference Interscholastic Athletic Calendar ([click here](#))
  - b. Impacts with regards to the SDUSD start date of 2018-19 via Calendar Committee recommendation
  - c. Fall deadlines to enter schedules and scores ([click here](#))
  - d. 2018-19 football start date
8. Football  
*Information and updates.*
  - a. Status of Heads Up Football training for 2017-18
  - b. Create a plan for ASB Card sales that can be utilized for games that happen prior to orientation
9. VNN Athletic Websites  
*Status update.*
  - a. Make sure SB 1349 is posted on your new athletic website
  - b. Sites utilizing the website
10. Athletic Trainers  
*Update in regards to hours, services, FAQs, accountability, etc.*
  - a. Internal process for checking hours on invoices and staying within the allotted amount of hours
11. Fall Sports Team Offerings for 2017-18 Grid ([click here](#))  
*Providing the grid that includes what sports Athletic Directors responded with that their site is trying to include for 2017-18.*
  - a. Discrepancies from preseason coaches meeting
  - b. Process for cancelling prior or mid-season
12. Coaching Education  
*If there is a need in addition to the dates below, contact Ron Lardizabal.*
  - a. Tuesday, 10/10, 10/24, 11/7, 1/9, 1/23, 2/6, at Madison HS, Rm 1003, 4pm
13. 2017-18 Season Issues, Concerns and Resolutions ([click here](#))  
*Review and discuss the fall preseason items that were submitted by coaches.*

14. Financial Items

Discussion of next steps and impacts for the following financial items.

- a. Management and monitoring of athletic budgets
- b. Know the amount and create a budget that matches
- c. Gate recaps from Football, Basketball and ASB Cards
- d. ArbiterPay- districtwide master agreement will be ratified by the BOE on 9/12, there will be 1 San Diego Unified School District account with sub accounts for each of the 16 schools
- e. 2017-18 Athletic Funding: no second drop, no changes in units, ATC supply funding
- f. Extended day unit timecard matching extended day unit grid
- g. Researching new funding model from 2017-18 data
- h. Status of verifying appropriate funds are allocated to match the sports you offer in 2017-18
- i. Redistributing funds that were pulled back from schools not offering sports they intended to
- j. BSN agreement and data from the non-exclusive agreement from 2016-17
- k. What finance trainings are desired by Athletic Directors?

15. HR Getting Your Coaches Hired

2017-18 staffing process.

- a. Previously provided the quick reference process sheet ([click here](#)) walk-on coach requirements ([click here](#)) and volunteer walk-on coach requirements ([click here](#))
- b. Any issues or concerns should be reported to the Director of Athletics

16. Misc.

- a. CSADA Conference in San Francisco April 18-22<sup>nd</sup>, 2018
- b. Status of SDUSD Schools Utilizing the 9<sup>th</sup> Grade Probationary Period
- c. Status of SDUSD Schools Utilizing the Athletic Periods During the School Day for Certificated Coaches
- d. Status of SDUSD Schools Utilizing the Multi-Campus Agreement
- e. SDUSD 2017-18 Grading Periods ([click here](#))
- f. SDUSD Middle School Flag Football Intramurals and Playing Games at the High School Sites
- g. SDUSD School Police Expectations at Athletic Events ([click here](#))
- h. SDUSD Process for Signing CIF 2 Year Contracts (most commonly used for football)
- i. SDUSD Concussion Protocol ([click here](#))

17. Roundtable

**CONFERENCE COMMITTEE REPORTS ..... (ITEMS 18-19)**

- 18. Committees as Directed by Athletic Council- this will be reviewed and discussed at the next City Conference meeting
- 19. Any Other Committee Reports

**ACTION ITEMS ..... (ITEM 20-22)**

- 20. Westview Badminton Application to Become a SDCC Seasonal Member and Join the Eastern League ([click here](#))
- 21. Vote to Recommend Spring Leagues for 2017-18 ([click here](#))
- 22. Vote to Approve the 2017-18 San Diego City Conference Budget ([click here](#))

**ANNOUNCEMENT OF NEXT MEETING/ADJOURNMENT**

- 23. Tuesday, November 7<sup>th</sup> Serra HS, Room 400 at 8:30am
  - a. Philosophy of conference regarding amount of teams in leagues
  - b. Track meet discussion

**OPTIONAL PRE AND POST MEETING TRAININGS:**

- 7:30-8:00am- Emergency Action Plan Training (if needed)
- 10:00am-12:00pm- Blue Book Training
- 12:00-12:30pm- Lunch Provided by City Conference
- 12:30-1:00pm- Athletic Trainer Hours Process Training
- 1:00-1:30pm- ArbiterPay Training
- 1:30-2:00pm- VNN Website Training
- 2:00-3:00pm- Lab Time With VNN